



St. Michael High School is seeking a dynamic and experienced Special Education Coordinator to lead our REACH Program. The Special Education Coordinator will work in conjunction with the Diocese of Baton Rouge Department of Special Education to play a pivotal role in providing support, guidance, and advocacy for students with diverse learning needs within our school community. The ideal candidate will be passionate about inclusive education, possess strong leadership skills, and have a deep understanding of special education practices and regulations.

Overview of responsibilities:

1. Develop and oversee the implementation of service plans for students enrolled in the REACH Program, ensuring that goals are tailored to each student's unique needs and abilities.
2. Collaborate with teachers, support staff, and parents to create learning environments that promote academic, social, and emotional growth for students with special needs.
3. Conduct regular assessments to monitor student progress, adjust instructional strategies as needed, and ensure compliance with state and federal special education laws.
4. Serve as a liaison between school administration, students, parents, teachers, and outside agencies to facilitate communication and coordinate support services.
6. Coordinate and participate in meetings, including service plan meetings and student support team meetings, to develop comprehensive plans for student success.
7. Stay informed about current research, trends, and developments in the field of special education, and integrate this knowledge into program planning and implementation.
8. Collaborate with families to work on transition plans after high school.
9. Create and implement a peer mentor program for our students.
10. Teach special education classes as needed or any other duties requested by administration.

Qualifications:

- Bachelor's degree in Special Education, Education, or a related field (Master's degree preferred)
- Valid state teaching certification in Special Education
- A strong understanding of inclusive practices and accommodations
- Demonstrated leadership skills, including the ability to mentor and support colleagues
- Excellent communication and interpersonal skills, with the ability to build positive relationships with students, families, and colleagues
- Strong organizational skills and the ability to manage multiple priorities effectively



The Roman Catholic Diocese of
BATON ROUGE
SPECIAL EDUCATION



Application Process:

To apply for the Special Education Coordinator position, please submit a resume, cover letter, and list of 2 -3 professional references to Kristy Monsour, Special Education REACH Program Administrator, at kmonsour@csobr.org.

Mission of St. Margaret of Castello REACH Program

The Saint Margaret of Castello REACH Program in the Diocese of Baton Rouge is committed to providing measurably superior services that address the unique and diverse needs of all students. This commitment supports our belief that students have the right to an effective education. We believe that this focus on providing an effective education in an atmosphere of Catholic Faith Formation prepares students for their roles as Disciples of Christ and sets the stage for them to become lifelong independent learners and compassionate and contributing members of a diverse society.